1. Protocol Selection/Site Feasibility Assessment

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| **Confidentiality Disclosure Agreement (CDA )**  A CDA is an agreement between the study sponsor and the institution that governs the access and use of confidential information. The Office of Research Administration (ORA) will review and sign on behalf of the institution. Some sponsors will require this agreement be signed before the full protocol is provided, |  |
| Email an editable version of the document with the sponsor’s contact information to the ORA Sponsored Project Specialist assigned to your department  [Office of Research Administration Contact Information | School of Medicine Office of Research & Administration (jhmi.edu)](https://ora.jhmi.edu/about-us/school-of-medicine-research-office/)  [CDA’s / Confidentiality Agreements / Nondisclosure Agreements | School of Medicine Office of Research & Administration (jhmi.edu)](https://ora.jhmi.edu/cdas-confidentiality-agreements-nondisclosure-agreements/) |  |
| Approved CDA (approved by ORA/sponsor) signed by PI and returned back to ORA for final execution |  |

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| **Study Consideration**  **Does the site have the patient population, staff, expertise, equipment etc to conduct the study?** |  |
| Necessary equipment to run the study per protocol is available |  |
| There is sufficient staff support and the staff are experienced and trained to run the particular study |  |
| The PI has time to devote to the management and oversight of the study |  |
| There are no conflicting studies which would impact enrollment |  |
| Available cohort of patients needed for the study  <https://ictr.johnshopkins.edu/service/informatics/trinetx/> |  |